

Saskatchewan Archaeological Society
Board Meeting Minutes
Date: Sunday March 17, 2024

President Loni Williams called the meeting to order at 9:46 am.

1.0 Approval of Agenda

Addition of 5.6 Committee Updates to agenda.

MOTION to approve the amended agenda. Carried.

2.0 Consent Agenda Items

2.1 Approval of previous meeting minutes

2.1.1 Minutes of the December 9, 2023 board meeting

2.1.2 Minutes of the January 30, 2024 board meeting

2.2 Committee reports (excluding governance/GWG and Audit and Risk Management/Financial)

2.3 Chapter reports

2.4 Other reports

2.4.1 Membership information

It was requested the December 9, 2023 meeting minutes be removed from the consent agenda.

MOTION to approve the consent agenda. Carried.

3.0 Items Removed from the Consent Agenda

MOTION to approve the amended December 9, 2023 meeting minutes. Carried.

4.0 Executive Director's Report

MOTION to approve the Executive Director's report. Carried.

5.0 Audit and Risk Management Report

MOTION to accept the draft audited financial statement. Carried.

MOTION to accept the financial report. Carried.

MOTION that we recommend to the membership the engagement of McClelland Debusschere as our auditors for 2024. Carried.

6.0 Board Meeting Dates and Schedule

Tentative 2024 Schedule:

April 17 – AGM plus 30 minutes board meeting following AGM by Zoom

August 21 – Zoom meeting 7 – 9 pm (policy)

October 5 – in person 9:30 – 2 pm (budget meeting for following year (due to SaskCulture by October 30)

December 4 - Zoom meeting 7 – 9 pm (information)

Tentative 2025 Schedule:

February 5 – policy monitoring meeting via Zoom

March 22 – in person 9:30 – 2 pm audited financial statements review /board meeting – in person

April – AGM/quick board meeting after AGM

Each meeting – approve previous meeting minutes, financial statements and ED reports more detailed for in person board meetings.

MOTION to pilot the new meeting structure of six meetings per year starting after the 2024 AGM. Carried.

7.0 Governance Committee/GWG

MOTION that the President will draft an overview of the meeting to be presented to the members. It will include a copy of the minutes and motions passed and defeated, including the vote breakdown. Names will be redacted from these documents to protect the SAS board members' right to privacy. These documents will be posted on the SAS website within 30 days of each board meeting. Carried.

MOTION that the GWG will formalize a plan for board and staff to meet with members on a semi-regular basis, with a pilot meeting to be held in the fall of 2024. Carried.

MOTION that the GWG will formalize the SAS nomination process and move forward with organizational restructuring as it pertains to chapters. Carried.

8.0 In Camera

**LGW note: While reviewing, I noted that this motion is worded incorrectly. It should read as "that the GWG will formalize the SAS nomination process and move forward with its work around organizational restructuring as it pertains to chapters". This will be amended at the next board meeting.

9.0 Other Business

10.0 Announcements and Evaluation

11.0 Adjournment

Loni adjourned the meeting at 2:39 pm.

Minutes taken by Belinda Riehl-Fitzsimmons

DRAFT