



**Saskatchewan  
Archaeological  
Society**

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## **Saskatchewan Archaeological Society Member Grant Program Guidelines**

The Saskatchewan Archaeological Society (SAS) supports people in physical and cultural communities in stewarding archaeological heritage for our collective wellbeing. The SAS member grant program provides members with funding to undertake projects and activities to support the quantity and quality of involvement so more people can learn about, appreciate, and work towards stewarding Saskatchewan's archaeological heritage.

### **Criteria**

Applicants must be a member of the SAS in good standing. The project or activities are to be completed by December 15 of the application year. Any required legislative permits are to be obtained for the project or activity.

### **Eligibility**

Members do not have to reside in Saskatchewan to apply, but the project or activities should take place in, or be relevant to Saskatchewan. Projects or activities already completed are not eligible. Applicants with outstanding member grant final reports are not eligible. Applications with more than one applicant will be accepted but a primary applicant must be identified for issuance of a T4A (see Grant Disbursements/Conditions for successful applications). **The maximum award amount is \$1000.**

### **Funding Priorities** (as determined by the Board)

- Indigenous applicants or projects/activities that directly benefit Indigenous people.
- Projects/activities that include a public outreach component.
- Archaeological research.

### **Application Process**

There is a single annual intake with a deadline of January 31. Use the SAS Member Grant Application Form to include project or activity goals, methods, and outcomes; location(s); personnel; start and anticipated completion date; and a detailed budget. Submit the completed application to: [General@TheSAS.ca](mailto:General@TheSAS.ca) or in person at the SAS office.

Applications will be acknowledged within 5 business days. The Funding Committee will assess applications after the annual deadline and applicants will be notified of the results within 4-8 weeks of the deadline.

### **Grant Disbursements/Conditions**

Successful applicants will receive a letter of offer outlining any specific conditions in addition to the following: SAS, SaskCulture, and Saskatchewan Lotteries logos (available through the office) and acknowledgement of support must be visible on all communications and promotional materials; and provision of the applicant's social insurance number for the issuance of a T4A. Upon receipt of the signed letter of offer, 60% of the grant amount will be disbursed to the grantee.

### **Final Report**

A completed final report form (included with the applicant's letter of offer) is due by December 15 of the application year, submitted to [General@TheSAS.ca](mailto:General@TheSAS.ca) or in person at the SAS office. Extensions may be granted on a case-by-case basis. The final 40% of the grant amount will be disbursed upon approval of the final report.

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