

## Saskatchewan Archaeological Society

### Board Meeting Minutes

Date: Sunday March 17, 2024

**Present via Zoom:** Clint Blyth, Bruce Crouter, Wendy Fitch, Denise Huynh, Erica Maier, Sharon Meyer, Jody Pletz, Cara Pollio, John Thompson, Paul Thomson, Karmen VanderZwan, Loni Williams, Gary Wowchuk, Dorion Zambuchini

**Regrets:** Keegan Danylyshen, Brigitte Leppin

**Staff:** Tomasin Playford, Belinda Riehl-Fitzsimmons

President Loni Williams gave the land acknowledgement.

Loni Williams called the meeting to order at 9:46 am.

#### 1.0 Approval of Agenda

Addition of 5.6 Committee Updates to agenda.

**MOTION** by [REDACTED] to approve the amended agenda. Carried.

#### 2.0 Consent Agenda Items

##### 2.1 Approval of previous meeting minutes

2.1.1 Minutes of the December 9, 2023 board meeting

2.1.2 Minutes of the January 30, 2024 board meeting

##### 2.2 Committee reports (excluding governance/GWG and Audit and Risk Management/Financial)

##### 2.3 Chapter reports

##### 2.4 Other reports

2.4.1 Membership information

[REDACTED] requested the December 9, 2023 meeting minutes be removed from the consent agenda.

**MOTION** by [REDACTED] to approve the consent agenda. Carried.

#### 3.0 Items Removed from the Consent Agenda

December 9, 2023 meeting minutes - Correction to attendees at the December 9, 2023 meeting to read Brigitte Leppin, not Brigitte Ivanans.

**MOTION** by [REDACTED] to approve the amended December 9, 2023 meeting minutes. Carried.

#### 4.0 Executive Director's Report

**MOTION** by [REDACTED] to approve the Executive Director's report. Carried.

#### 5.0 Audit and Risk Management Report

**MOTION** by [REDACTED] to accept the draft audited financial statement. Carried.

**MOTION** by [REDACTED] to accept the financial report. Carried.

**MOTION** by [REDACTED] that we recommend to the membership the engagement of McClelland Debusschere as our auditors for 2024. Carried.

## 6.0 Board Meeting Dates and Schedule

### **Tentative 2024 Schedule:**

April 17 – AGM plus 30 minutes board meeting following AGM by Zoom

August 21 – Zoom meeting 7 – 9 pm (policy)

October 5 – in person 9:30 – 2 pm (budget meeting for following year (due to SaskCulture by October 30)

December 4 - Zoom meeting 7 – 9 pm (information)

### **Tentative 2025 Schedule:**

February 5 – policy monitoring meeting via Zoom

March 22 – in person 9:30 – 2 pm audited financial statements review /board meeting – in person

April – AGM/quick board meeting after AGM

Each meeting – approve previous meeting minutes, financial statements and ED report

**MOTION** by [REDACTED] to pilot the new meeting structure of six meetings per year starting after the 2024 AGM. Carried.

## 7.0 Governance Committee/GWG

**MOTION** by [REDACTED] that the draft meeting minutes be posted on the board portal, and the same minutes, with board members' names redacted, would be distributed to the membership following each meeting; and the board president would do a board report to be posted on the SAS website and published in the Quarterly. Carried.

**MOTION** by [REDACTED] that the GWG will formalize a plan for board and staff to meet with members on a semi-regular basis, with a pilot meeting to be held in the fall of 2024. Carried.

**MOTION** by [REDACTED] that the GWG will formalize the SAS nomination process and move forward with organizational restructuring as it pertains to chapters. Carried.

## 8.0 In Camera

## 9.0 Other Business

## 10.0 Announcements and Evaluation

Brigitte Leppin has stepped down as APSAS chapter representative. Loni thanked her for her time and effort on the board.

Snow poll winners (from December's meeting): John Thompson and Jody Pletz.

Clint Blyth announced the member grant he received is for an event on May 7 at Pheasant Rump to map stone archaeological features on Peter McArthur's land and bring students out on the land to learn. He welcomes anyone with mapping and reporting skills to join them.

Gary Wowchuk is presenting on his obsidian project preliminary results (support from the SAS 2023 member grant) with the RAS chapter.

## 11.0 Adjournment

Loni adjourned the meeting at 2:39 pm.

Minutes taken by Belinda Riehl-Fitzsimmons