

Saskatchewan Archaeological Society

Board Meeting Minutes

Date: October 5, 2024

Present (via Zoom): Clint Blyth, Paul Thomson

In Person: Bruce Crouter, Wendy Fitch, Chris Foley, Denise Huynh, Erica Maier, Cara Pollio, Connor Probert, Alyshia Reesor, John Thompson, Loni Williams, Gary Wowchuk

Regrets: Sharon Meyer, Jody Pletz, Karmen VanderZwan

Staff: Karin Steuber, Belinda Riehl-Fitzsimmons

President Loni Williams called the meeting to order at 9:40 am.

1.0 Approval of Agenda

MOTION to approve the agenda as amended (removal of 2.4.1 committee updates). Carried.

2.0 Consent Agenda Items

2.1 Approval of the August meeting minutes

2.2 Committee reports (excludes Audit & Risk Management and Governance Working Group)

2.3 Chapter reports

2.4 Other reports

2.4.1 Membership information

MOTION to approve the consent agenda. Carried.

3.0 Items removed from consent agenda

4.0 IED Report

MOTION to acknowledge the staff and volunteers who worked so hard to make the CAA conference so successful. Carried.

MOTION to accept the IED report. Carried.

5.0 Audit and Risk Management

5.1 Approve 2025 budget

5.2 EA signing authority

MOTION to accept the 2025 AGF budget. Carried.

MOTION to approve the Executive Assistant, Belinda Riehl-Fitzsimmons, becoming a signing authority. Carried.

6.0 Policy Monitoring

6.1 Introduction to policy monitoring

6.2 Review of policies 3, 5 & 8, EL 24 & 26

6.3 Policy monitoring schedule – appointing of monitors

MOTION to adopt SAS Board Policy #3 Board Governance Monitoring report. Carried.

MOTION to approve the amendment of SAS Board Policy #5 Board Governance Monitoring statement #4, to read, "Directors consider the details of all discussions dealt with at a Board meeting as confidential unless the Board deems it otherwise". Carried.

MOTION to adopt SAS Board Policy #5 Board Governance Monitoring report as amended. Carried.

MOTION to adopt SAS Board Policy #8 Board Governance Monitoring report as amended. Carried.

MOTION to adopt SAS Executive Limitations Policy EL24 Monitoring report. Carried.

MOTION to adopt SAS Executive Limitations Policy EL26 Monitoring report.

7.0 Governance Working Group

MOTION to post official meeting minutes on the SAS website after they have been approved by the board. Carried.

MOTION to distribute draft meeting minutes to board members after the meeting. Carried.

8.0 ED Search Committee Update

9.0 In Camera Session

10.0 Other Business

MOTION that nominations from the floor will no longer be accepted at the Annual General Meeting. Carried.

11.0 Adjournment

Loni Williams adjourned the meeting at 3:33 pm.

Next Board meeting is via Zoom on December 4 at 7:00 pm.

Minutes taken by Belinda Riehl-Fitzsimmons