

**Saskatchewan Archaeological Society**  
**Board Meeting Minutes**  
**Date: Wednesday June 11, 2025**

**Present (via Zoom):** Faith Boser, Wendy Fitch, Denise Huynh, Erica Maier, Sharon Meyer, Jody Pletz, Alyshia Reesor, John Thompson, Karmen VanderZwan, Loni Williams

**Regrets:** Bruce Crouter

**Staff:** Karin Steuber

President Loni Williams called the meeting to order at 6:43 pm.

1.0 **MOTION** to approve the agenda. Carried.

2.0 Set board meeting dates

- 2.1 August 16, 2025 at 9:30 am via Zoom
- 2.2 October 4, 2025 at 9:30 am in person
- 2.3 December 10, 2025 at 6:30 pm via Zoom
- 2.4 January 14, 2026 at 6:30 pm via Zoom
- 2.5 March 22, 2026 at 9:30 am in person

3.0 Establish Committees

3.1 Governance – policies & bylaws

- 3.1.1 Chair: Denise Huynh
- 3.1.2 Members: Erica Maier, John Thompson, Loni Williams
- 3.1.3 Staff: Karin Steuber

3.2 Audit & Risk Management – Money, safety, reputation

- 3.2.1 Chair: Wendy Fitch
- 3.2.2 Members: Jody Pletz, Karmen VanderZwan
- 3.2.3 Staff: Belinda Riehl Fitzsimmons, Karin Steuber

3.3 Nominations

- 3.3.1 Chair: Faith Boser
- 3.3.2 Members: Alyshia Reesor
- 3.3.3 Staff: Belinda Riehl Fitzsimmons, Karin Steuber

3.4 Ownership Linkage

- 3.4.1 Chair:
- 3.4.2 Members: Bruce Crouter, Sharon Meyer, Alyshia Reesor, John Thompson
- 3.4.3 Staff: Karin Steuber

3.5 Executive

- 3.5.1 Chair: Loni Williams
- 3.5.2 Members: Denise Huynh, Wendy Fitch
- 3.5.3 Staff: Karin Steuber

**MOTION** to accept the committees as discussed for the 2025 SAS year. Carried.

#### 4.0 Policy Monitoring Assignments

##### 4.1 For July/Aug

4.1.1 P6 & P10 – Denise Huynh

4.1.2 P2 & P4 – Loni Williams

##### 4.2 For October

4.2.1 P1 – Bruce Crouter

4.2.2 P5 – Faith Boser

4.2.3 P7 – Jody Pletz

4.2.4 P9 – Erica Maier

4.2.5 P13 – Sharon Meyer

#### 5.0 Other Business

Loni let the Board members know about an upcoming SaskCulture webinar: Non-Profit Compliance – Requirements & Responsibilities, on June 25, 2025 from 12:00-1:00 pm. The webinar is free.

#### 6.0 Adjournment by Loni Williams at 7:33 pm.

*Minutes taken by Karin Steuber.*