

Saskatchewan Archaeological Society

Board Meeting Minutes

Date: Saturday October 4, 2025

Present: Faith Boser, Wendy Fitch, Denise Huynh, Sharon Meyer, Jody Pletz, John Thompson (via Zoom), Karmen VanderZwan, Loni Williams

Regrets: Bruce Crouter, Erica Maier

Not Present: Alyshia Reesor

Staff: Karin Steuber, Belinda Riehl-Fitzsimmons

President Loni Williams called the meeting to order at 9:44 am.

1. Approval of agenda

MOTION to approve the agenda. Carried.

2. Approval of August 16 Meeting Minutes

MOTION to approve the August 16 meeting minutes. Carried.

3. Approval of Executive Director's Report

MOTION to approve the Executive Director's report. Carried.

MOTION to approve 2026 budget. Carried.

MOTION to amend the Executive Director's contract to include a monthly mental health day. Carried.

4. Policy Monitoring

4.1. Policy 1 – Vision, Purpose, and Values

MOTION to accept Policy 1 monitoring report in principle, with the suggested changes going back to the committee for review. Carried.

4.2. Policy 5 – Board Members Code of Conduct

MOTION to approve Policy 5 monitoring report. Carried.

4.3. Policy 7 – Board and Executive Director Relationship

MOTION to approve Policy 7 monitoring report. Carried.

4.4. Policy 9 – Board-Staff Communications

MOTION to accept Policy 9 monitoring report in principle, with the suggested changes going back to the committee for review. Carried.

4.5. Policy 13 – Performance and Evaluation Committee Terms of Reference

MOTION to approve Policy 13 monitoring report. Carried.

4.6. EL Policy 2 – Treatment of Members

EL Policy 4 - Finances

MOTION to approve EL Policy 2 and 4 monitoring reports. Carried.

5. Ownership Linkage

MOTION to translate Membership Committee terms of reference to Ownership Linkage Committee. Carried.

6. In Camera

7. Other Business

8. Announcements – next board meeting is **Wednesday December 10 at 6:30 pm via Zoom.**

Congratulations to both Faith Boser and Alyshia Reesor for successfully earning their master's degrees.

There is an Anthropology Department survey going to all alumni regarding the Department's future direction.

Wendy Fitch expressed thanks for the 2026 Multicultural Council of Saskatchewan calendars and David A. Robertson's *52 Ways to Reconcile* book board gifts.

9. Adjournment

Loni adjourned at 12:14 pm.

Minutes taken by Belinda Riehl-Fitzsimmons